



Tender Document

For

**Revamping and Branding of GATL Kisan Suvidha Kendra
In Gujarat & Rajasthan**

Open Tender No. GSFC/CC/DR/01

Date: 01/11/2017

Prepared By:

**Corporate Communications Department
Gujarat State Fertilizers & Chemicals Limited (GSFC)
Fertilizernagar, Vadodara-391750
Gujarat**

www.gsflimited.com

**Corporate Communications Department
Gujarat State Fertilizers & Chemicals Limited
Fertilizernagar, Vadodara-391750**

Notice Inviting Tenders

Gujarat State Fertilizers & Chemicals Limited (GSFC) invites sealed bids under **Open Tender- Two Bid System** from the experienced Branding Agency/ Fabricating Agency/ Interior Designers/Contractors for Revamping & Branding of GATL **Kisan Suvidha Kendra** in Gujarat and in adjoining states.

1	Tender Notice Number	GSFC/CC/DR/01
2	Name of Work	Revamping and Branding of GATL Kisan Suvidha Kendra in Gujarat & in Rajasthan
3	Type of Tender	Open Tender Two Bid System: 1)Technical Bid 2)Financial Bid
4	Estimated Cost	Rs. 2,00,00,000
5	Estimated Completion Time	6 Months
6	Earnest Money Deposit	Rs. 50,000
7	Validity of Bid	Bid will be valid for 120 days from the date of Opening of Financial Bid
8	Time & Date of Publishing of Tender Notice in on Website	01.11.2017 www.gsfclimited.com
9	Last date & time for receipt of complete tender	10.11.2017 Before 17:00 Hours
10	Date & Time of opening of Technical Bids	13.11.2017 (During Office Hours)

Introduction

Definitions

GATL means GSFC Agrotech Limited

GSFC Means Gujarat State Fertilizers & Chemicals Limited

Depot or GATL Depot or Retail Outlet means GATL Kisan Suvidha Kendra

Selected Bidder means the agency who will be awarded work order after successful completion of this tender process

Competent Authority means the MD-GSFC/official under whose name work order is signed/ the portfolio officer of this project

Depot Manager or Depot In-charge means the GSFC Agrotech Employee employed at GATL Kisan Suvidha Kendra

Work or Assignment means work mentioned under the scope of this tender

About GSFC

Gujarat State Fertilizers & Chemicals Limited (GSFC) (CIN:L00000GJ1962PLC001121) is a Public Limited Company, incorporated and registered under the Companies Act, 1956, having its registered office at P.O. Fertilizernagar, Vadodara. It is a multi product & multi-locations conglomerate, primarily involved into the business of Fertilizers & Industrial Chemicals; having annual turnover of around Rs. 6500 Crores. Major fertilizer produced by GSFC are Urea, DAP, NPK, Ammonium Sulphate & APS; on the industrial product front GSFC is the market leader in the production of Caprolactam, Melamine, Nylon-6, Sulphuric Acid and many more.

About GATL

GSFC Agrotech Ltd. (GATL) (CIN: U36109GJ2012PLC069694) is a 100 % Subsidiary of Gujarat State Fertilizers & Chemicals Ltd. (GSFC) established in 2012. It is incorporated and registered under the Companies Act, 1956, having its registered office at P.O. Fertilizernagar, Vadodara. . GATL is set up with the objective of promoting Agro Products & Agro Services to bring unprecedented evolution in Agri Business in Gujarat. Major products marketed by GATL are Plant Protein based growth promoters, Liquid Bio-Fertilizers, Tissue Culture Plants, Seeds, Water Soluble Fertilizer, etc. These products are sold through GATL owned over 200 retail outlets (GATL Kisan Suvidha Kendra) across Gujarat & through many other institutional partners. In order to geographically expand its presence GATL has adopted franchise model for opening new retail outlets in Gujarat & other states. Soil & water testing through mobile laboratory, Agri-net call centre (Toll Free Advisory services to farmers) & Krishi Jivan Magazine etc are some of the services provided by GATL.

About GATL Kisan Suvidha Kendra

GATL Kisan Suvidha Kendra, herein referred to as "Depots", is the network of over 200 retail outlets spread across Gujarat & in adjoining states. Through GATL Kisan Suvidha Kendra both bulk fertilizers

& agro products are sold. Major bulk fertilizers sold through these depots are Urea, DAP, APS, AS, NPK, etc. and major agro product sold are Water Soluble Fertilizers (WSF), Liquid Bio Fertilizers (LBF), Amino Acid Based Plant Growth Promoter, etc. These outlets are very integral and crucial part of GATL business model.

Through GATL Kisan Suvidha Kendra extension services like Farm Demonstration, Soil & Water Testing, Agro Advisory, Krishi Jivan Magazine, etc. are also provided. The wide network of Retail outlets is also used by the Government for the implementation of various schemes.

Scope of Work: Revamping & Branding of GATL Outlets:

Gujarat State Fertilizers & Chemicals Limited (GSFC) invites tender for branding and infrastructure development at GATL Kisan Suvidha Kendra in Gujarat. GATL is a fully owned i.e. 100% subsidiary of GSFC. Through GATL Kisan Suvidha Kendra Agro Inputs are sold in Gujarat. There are over 200 such outlets in Gujarat and Rajasthan.

As these outlets are very old they require infrastructural development & due branding. Following scope of work has been proposed under revamping & branding work, details of work has been given in corresponding Annexure:

1. Wall Painting inside the shop and on the outer facia of Shop. **(Annexure-D)**
2. Shutter Painting with Given Artwork. **(Annexure-D)**
3. Furniture: Computer Table **(Annexure-B)**
4. Product Display Rack **(Annexure-A)**
5. Chair for outlet manager & visitors **(Annexure-E)**
6. Signage: 1) 8 Ft * 4 Ft ACP Signage with Acrylic Letter Pasted on it **(Annexure-C)**
2) 6 Ft * 3 Ft ACP Logo fixed on MS Frame above the main signage **(Annexure-C)**
7. Display Panel: Foam Sheet with Vinyl inside the shop **(Annexure-E)**
8. Acrylic Logo inside the Shop **(Annexure-E)**
9. White Board for Notice Display, Stock Record & Contact Information **(Annexure-E)**

Branding work has to be carried out in all 200 GATL Kisan Suvidha Kendra (Depots) spread all across Gujarat & In adjoining states. List of all Depots are provided. **(Annexure-F)**

Terms & Conditions

1. Pre Qualification Criteria:

- Bidder should be an Indian National.
- Bidder shall not have a conflict of interest. All bidders found to have conflict of interest shall be disqualified.
- Bidder should have experience/ record of undertaking & successfully executing at least 30% of tender value of at least one work or at least 20% of tender value of two works each, in preceeding three years. (Work Order Copy/ Invoice/ Certificate from client mentioning about work done in past three years to be submitted)
- VAT/Service Tax/GST Registration
- Valid PAN Number

- Selected bidder should not be black-listed in any of the Govt of Gujarat companies or Govt. of India companies or in any PSU. Upon selection, the selected bidder has to furnish an affidavit to this effect on a stamp paper of appropriate value.
2. **Earnest Money Deposit (EMD):** The bidder has to furnish as a part of its Bid, an Earnest Money Deposit (EMD) in the form of Demand Draft from any Scheduled Commercial Bank drawn in favour of "Gujarat State Fertilizers & Chemicals Limited" for an amount of Rs. 50,000/- (Rupees Fifty Thousand only) payable at Vadodara. No Interest shall be payable on the EMD. EMD must be submitted in a separate cover marked "EMD" along with the Bid documents. In the event of its non-submission, the Bid will be rejected without any further correspondence. Unsuccessful bidder's EMD will be discharged after awarding the Work Order to the successful bidder. EMD of successful bidder will be adjusted against the security deposit payable by it. The EMD shall be forfeited if;
 - 1) A Bidder withdraws its Bid during the period of Bid validity; or
 - 2) In case of a successful Bidder, if the Bidder fails to accept Purchase Order,
 - 3) Any decision in this regard by GSFC shall be final, conclusive and binding on the bidders.
 3. **Security Deposit:** A sum equivalent to 10% of the total Contract value shall be deducted from the bills of selected bidder, which shall be returned after successful completion of Defect Liability Period of one year or the same can be released on submission of equal amount of Bank Guarantee from any Scheduled Nationalised Bank valid for 60 days beyond the Defect liability Period.
 4. **Warranty Period/ Defect Liability Period:** All material supplied and work Carried out by the successful bidder will be under the scope of Defect Liability period. The duration of this period shall be of One year. Any defect in Signage, Product Display Rack, Computer Table, Acrylic Logo, Foam Sheet Panel, Vinyl Sticker, etc. if found in this period shall be immediately notified in writing (Defect Notice) to the successful bidder. On Notification, it shall be rectified within seven days from the date of the notice by the successful bidder and for this no cost shall be charged to GSFC. In case of failure in fulfilling the DLP obligation as specified herein, the Security Deposit amount of the selected bidder will be forfeited.
 5. **Inspection of Site:** The bidder shall visit and inspect the sites and its surrounding before submission of their bids. Total 200 Depots are scattered all over Gujarat & in adjoining states. (**List of Depots are attached in Annexure-F**). The bidders shall satisfy themselves, before submitting the quotations, as to the location and nature of sites, the quantities and nature of work to be performed in line with the Scope of Work narrated in the bidding document for the purpose of revamping the sites, the materials necessary for the completion of the works and means of access to the site, the accommodation they may require for the performance of work. Further the bidders shall obtain necessary information as to the risk, contingencies and other circumstances associated with the nature of work to be performed which may influence or affect his quotation.
 6. **Civil Work:** All the civil work, if required, like fixing of load hook, making chases in the wall, drilling of holes, Fixing signage, providing scaffolding, etc for carrying out complete work shall

be arranged by the selected bidder. Nothing extra on these accounts shall be paid or considered by GSFC.

No compensation will be provided to the selected bidder for any damage caused by lightening, wind, storm, flood, earth quakes or any other natural calamity or force majeure during the execution of work. He shall make good for all such damages at his own cost and no claim on this account will be entertained.

While execution of work, the selected bidder shall ensure that no damage is caused to the building or any part thereof. In the event of any damage having occurred owing to the act of omission or commission on the part of selected bidder or his employees/ agent/ servant / representatives, the selected bidder shall be liable to make good for such damages to the satisfaction of GSFC.

7. **Site Cleaning:** Successful Bidder shall ensure that after the completion work at each depot, the depot site is cleaned to the satisfaction of Depot Manager. The splashes and dropping from painting on walls, floor, window, etc. are cleaned. Residual scrap form Furniture, Signage, Painting Work, etc shall be removed after the completion of work on particular depot. All tools, machines etc used for executing works shall have to be removed from the site on completion of work without any delay. Every arrangement shall be made to make the site safely accessible. In case of the successful Bidder fails to comply with the site cleaning obligation Rs. 1000/- will be deducted from the bills for each depot wherever this obligation has not been fulfilled.
8. Any injury, accident etc at the site of the members/ labourers working shall be taken care of by the successful bidder. GSFC shall have no liability to account for any such happening.
9. **Logistics:** Logistic will play very crucial role in the successful completion of this project, as revamping and branding of Depots has to be carried out at over 200 difference locations in Gujarat & in adjoining states. Efficient logistic planning will save both time and money for the successful bidder. Successful bidder shall have to manage for all the logistics arrangements for the transit and storage of materials and labours. GSFC will not provide any assistance in this regard, and all kind of risk arising out of transit and storage of material shall be borne by the successful bidder. Noting extra shall be paid to the successful bidder on this account, they must factor in all the expenses while quoting the **Agency Service Charge** in Financial Bid (Form-II). The number of labourers/members at each depot for the subject work shall be determined in consideration to the total time in hand and total work to be executed etc.

As the official working hours of GATL Kisan Suvidha Kendra is between 9 am to 6 pm from Monday to Saturday, successful bidder shall ensure that revamping and branding work under the scope of this tender is carried out during the official working hours only. Therefore, no work shall be carried on any official holiday of GATL. However, if working on Holidays becomes necessary due to reason whatsoever, prior approval from the Competent Authority in GSFC shall have to be taken. It will be as per the sole discretion of Competent Authority to allow work on Holidays.

Execution team of the selected bidder shall not solicit any type of help from the Depot Manager &/or Depot In charge. The successful bidder shall ensure that their work under this project shall not hamper normal functioning of the depot. The vehicles of the workers should be parked at a distance so that it does not block the access road of the depot.

10. **Execution Plan & Status Report:** The successful Bidder shall submit execution plan within 15 days of acceptance of the work order. Execution plan shall contain detailed modus operandi for the execution of this assignment. Name and address of manufacturer of Product Display Rack, Computer Table, ACP Signage, Chair Supplier, printer of Vinyl, etc., address of Manufacturer's workshop etc shall also be provided.

Execution plan shall also give details of Execution teams deployed for the execution of this assignment. Execution team details shall include number of team, number of members in each team, responsibilities of each team, depots assigned to each team, expected date of completion of assignment of each team.

Competent Authority from GSFC will decide the order in which Depots have to be undertaken for revamping & branding. Before finalizing the order same will be discussed with the successful bidder, and effort will be made to prepare a mutually convenient list for the same. However in case of non agreement in this regards Competent Authority decision will be binding on the successful bidder.
11. **Status Report:** In every fortnight after the acceptance of work order successful bidder shall have to submit a status report to the competent authority. Status report shall include depot wise work progress; details of material and equipment dispatched photographs of completed depot, etc. after completion of the entire work, a final report shall have to be submitted describing the works performed, materials used, duration etc.
12. **Warehouse Facility:** The successful Bidder has to arrange for temporary warehouse facilities near the work site during the period of work for storage of materials supplied. It has to ensure that the condition of the warehouse is proper and the materials are stored in proper condition. If the materials are damaged or stolen or destroyed due to reason whatsoever due to or without negligence of the successful bidder, GSFC or any of its officers or agents etc shall not be held liable at any cost and GSFC shall not be liable to bear any cost (full/ partial) for such loss.
13. The bidder must apply its own care and conduct its own investigation and analysis regarding any information contained in the tender document and the meaning and impact of that information.
14. The successful bidder, with which the Company shall be entering into the Contract will not be entitled to subcontract/ assign any part of the Contract, unless prior approval of the Company.
15. The selected Agency shall abide by all relevant rules, regulations and norms of the Government as issued from time to time and also to obtain all licenses, consents and permits, as may be required for the delivery / performance of the services from time to time.
16. **Standard of Material & Work:** The work to be executed by the successful bidder shall be carried out in the most professional manner, both as regard to material or otherwise, in strict compliance with the specifications provided. All material procured or used in Furniture, Signage, Display Rack, Chairs, logo, etc shall be in accordance with the specifications and the successful bidder shall, upon the request of GSFC authority, furnish them with all invoices, accounts, receipt and other vouchers etc to prove that material procured or used are in compliance therewith.
17. **Inspection of Material & Work:** Competent authority from GSFC will decide the method of inspection for material supplied at Depot and work carried out thereon. Regular & Random visit will be conducted by the GSFC officials to the Depots and to the workshop of Product Display Rack Manufacturer, Furniture Manufacturer and Signage Manufacturer. No prior notice of such visit shall be given. If any deviation from the specifications found in the material

supplied, strict punitive action shall be taken against the Successful bidder. The magnitude of punishment will be decided by the competent authority of GSFC.

18. **Assessment of Furniture Requirement at Each Depot:** As at several depots Computer Table, Chairs & Display Rack are in good condition, supply of new table, chair & display rack may not be required at these depots. Depot wise furniture requirement shall be given separately to the selected bidder in advance for doing needful.
19. **Certificate from Depot Manager:** After completion of the prescribed works at each Depot to the satisfaction of GSFC, successful bidder shall have to obtain a certificate, in prescribed format on official letterhead of GSFC, from the depot manager that the revamping and branding of particular depot has been done in the given manner. Prescribed format of Certificate will give details of work done like total sq ft of painting done, no of chairs & table supplied, if signage & panels has been fixed properly, if any damaged is caused to the property, etc. This certificate has to be submitted along with the invoice for each depot. However obtaining the certificate is not absolute proof for completion of work and does not guarantee payment against the invoice submitted along with. Competent authority from GSFC shall have all rights to inspect & question the successful bidder about the genuineness of works carried out.
20. **Warranty Documents:** Successful bidder shall have to furnish the entire warranty document received from the principal manufacturer of material used for revamping and branding of GATL Depots as inputs are strictly required to be purchased from various branded manufacturers only who provide due warranty of certain period on the materials purchased. Warranty document shall be duly signed, stamped and delivered.
21. **Rights of GSFC:**
 - GSFC Reserves the right to suitably increase / reduce the scope of work mentioned in this tender as per practical needs or even cancel the tender process without assigning any reason. Notice for the same shall be published on the official website of GSFC.
 - In case of any ambiguity in the interpretation of any aspect of this tender document, interpretation of GSFC will be final and binding on all bidders.
22. **Timeline:** The work within the scope of this tender document shall be completed within the period of Six months from the date of acceptance of the Work Order. Selected bidder shall have to compensate the Company for the entire delay in completion of the job, for reason whatsoever, at the rate of Rs. 2500/- (Rupees Two Thousand Five Hundred only) per day.
23. **Terms of Payment:** The payment will be released to the successful bidder within 30 days from the date of submission of original/revised invoice, as the case may be, on completion of revamping of each depot to the satisfaction of GSFC.
24. **Sufficiency of Quotation:** The bidder shall be deemed to have satisfied himself before quoting as to the correctness and sufficiency of his quotation for the work & schedule of quantities,

rates and prices except as otherwise provided, all his obligations under the contract and all other matters and things associated therewith for the proper completion and maintenance of work. In case of the successful bidder, no revision of quoted price shall be entertained after the contract is awarded, even if the work is extended for reasons whatsoever for any reasonable period.

25. Acceptance and Rejection of Tender:

- It is not binding on the GSFC to accept the lowest bidder whose offer will be found to be technically, commercially and financially acceptable and shall be evaluated to be most suitable for the contract the selected bidder shall have to enter into an agreement with the Company.
- GSFC Reserves the right to accept or reject any tender in part or full without assigning any reason whatsoever or cancel this tender process, anytime prior to award of purchase order. This is an absolute right conferred to GSFC and is not subject of challenge on ground whatsoever by any party interested.
- Final rate quoted by the selected bidder shall remain firm until completion of all works even during the extended period, if any, on any account whatsoever. However, if there is any statutory change in matters related to taxation, the same shall be given effect to.
- If found at any point of time during the tender process or even after award of work order that the selected agency is not meeting the eligibility criteria, GSFC will have power to terminate the contract with immediate effect without assigning any reason. Thereafter the said agency shall withdraw from work without any demur and dispute.
- Conditional quotation will not be accepted and will be summarily rejected.
- In case of any disagreement, the decision of MD-GSFC shall be absolute and binding on all the parties concerned.

Instruction for Bidders

1. **Submission of Bid:** The bidder shall wax seal the Technical Bid & Financial Bid in separate envelopes and keep them in a bigger wax sealed envelope. The Technical Bid shall bear the name "Technical Bid of Tender No. GSFC/CC/DR/01 Dated: 01/11/2017 on the envelop, while financial bid shall bear the name "Financial Bid of Tender No. GSFC/CC/DR/01 Dated: 01/11/2017" on the envelope for avoiding mismatch. The Technical Bid and Financial Bid shall Contain documents as per following table:

Document Required Inside the Sealed Envelops of Technical Bid & Financial Bid	
Technical Bid	Financial Bid
Form-III (Tender Acceptance Letter)	
Form-I (Technical Bid)	

Demand Draft for EMD	Form-II
Affidavit (As per Form-1)	
Balance Sheet of Previous Three FY	
Work Order, Invoice & Certificate from client as a proof of work undertaken of requisite value	

2. The Bigger sealed envelope shall bear the name “Tender Document for Revamping & Branding of GATL Kisan Suvidha Kendra in Gujarat & in Rajasthan, Tender No. GSFC/CC/DR/01 Dated: 01/11/2017” .The bigger envelope containing the Technical & the Financial Bid in separate sealed envelopes shall be sent to the following address:

S K Mishra
Chief Executive Officer - GATL
Gujarat State Fertilizers & Chemicals Limited
Fertilizernagar, Vadodara
Gujarat-391750

Tender shall be sent by Registered Post/ Speed Post/ Courier. **Delivery in person will not be accepted in any circumstances.** The responsibility of ensuring that the tenders are delivered on time would rest with the bidder. Last date of acceptance of tender is mentioned in the Notice Inviting Tender (NIT).

If the envelopes are not sealed and marked as required, the bids shall be rejected. Not more than one independent and complete bid shall be permitted from each bidder.

3. GSFC, at its discretion may extend the deadline for submission of the bid; notice for the same will be published on GSFC official Website. If deadline for submission of bid is extended, all rights and obligations of GSFC & bidders previously subject to the original deadline will thereafter be subject to the deadline as extended.
4. All documents submitted in connection with shall be in English language only.
5. The complete BID document can be availed from website of GSFC, from the date & time mentioned in this Tender Document.
6. Once submitted, the Bid cannot be altered or modified even before the due date.
7. The Bidder may withdraw its BID after submission prior to the BID Due Date, writing express to that extent by specifying the reason and thereafter he shall not be eligible to re-submit the big. No BID shall be modified, substituted or withdrawn by the Bidder on or after the BID Due Date & Time.

Evaluation Process

1. For the evaluation of Bids Submitted **Single Stage- Two Envelope Bidding** Procedure shall be followed.
2. As per the given date in the Notice Inviting Tender (NIT) of this tender document all technical bids received will be opened and will be evaluated. Financial bids of only technically qualified bidders shall be opened for further evaluation. Financial Bid shall be as per the given format in the Form-II.
3. Financial Bid shall be unconditional, failing which the bid shall be summarily rejected.
4. The work shall be awarded only to the lowest bidder after technical evaluation.
5. The issuance of tender document is merely an invitation to offer and must not be construed as any agreement or contract or arrangement

SETTLEMENT OF DISPUTE:

In case of any disagreement in the course of the Contract or confusion interpretation of any term specified in this Tender document, the decision of MD-GSFC shall be final and binding on all the parties concerned.

GOVERNING LAW:

This tender document and services/works hereunder shall be governed by and construed and forced in accordance with the Laws of India and only the competent courts in Vadodara shall have the exclusive jurisdiction for any dispute arising out of as in relation to this tender.

Specification for Product Display Rack (Annexure-A)



No. Of Rack Required	1 Nos./ Depot
Rack Height	6.5 Ft

Rack Width	4 Ft
Shelf Depth	1.5 Ft
Rack Material	HR Sheet & CR Sheet
Shelf Bracket	2 mm / 14 Gauge
Vertical Beam (Back Side Panel support Required)	2 mm / 14 Gauge
Shelves (5 Shelves including Base)	0.9 mm / 20 Gauge
Back Panel (4 Ft *6.5 Ft)	0.9 mm/ 23 Gauge
Powder Coating Colour	Yellow (C: 0, M: 35, Y: 100, K: 0) Green (C: 100, M: 0, Y: 100, K: 70)
Load capacity Per Rack Required	40-45 kg

Specification for Counter Table (Annexure-B)



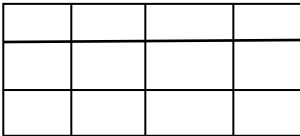
Above image is only for Illustration, actual table required will be as per the specifications given in the below table:

No. Of Table Required	2 Nos./ Depot
Table Dimensions	1. 5 Ft * 2 Ft * 2.5 Ft (L * B * H) 2. 4 Ft * 2 Ft * 2.5 Ft (L * B * H)
Table Material- Plywood Confirming to IS:10701	Brand: Greenply Product Name: Green Club Plywood Table Top Thickness: 25 mm Gable Ends & Modesty Thickness: 19 mm
Laminate (Outer Part)	Brand: Greenlam/ Sunmica. Thickness: 1 mm (Matt Finish) All exposed parts including top, side & front parts to have laminates of pre-approved design and colour.
Liner Laminate (inside Part including Drawers)	Brand: Greenlam/ Sunmica. Thickness: 0.7 mm (Matt Finish)

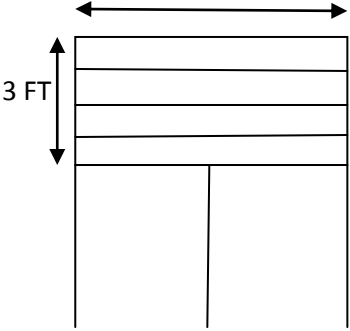
<p>Drawer: set of 3 drawers in each table</p>	<p>12 mm & 19 mm ply of same brand & make shall be used for making drawer boxes.</p> <p>Drawers with necessary hardware like drawer telescopic channels, handles & locks.</p> <p>Telescopic Channels : Hettich</p> <p>Drawer Locks: Godrej Make</p> <p>Drawer Handles: Hettich Make</p>
<p>Wood lipping at the exposed edge</p>	<p>Solid wood lipping at all exposed edge is to be done. Laminates over it may be required.</p> <p>Wood Lipping Thickness: 8 mm</p>
<p>Key Board Drawer</p>	<p>One key board drawer with necessary hardware like telescopic channel.</p> <p>Key Board Drawer required only in one table measuring 5 Ft. * 2 Ft.</p>
<p>Wire Management</p>	<p>One small circular whole of Diameter approx 2" is required in computer table for wire management.</p>
<p>CPU Pedestal Unit</p>	<p>If required we can ask for. It was not provided to the depots recently revamped.</p>



Specifications for ACP Signage (Annexure-C)

Requirement of Board Per Dept	<ol style="list-style-type: none"> 1. Yellow Colour ACP Board with Acrylic Letter Pasting (8 Ft * 4 Ft) 2. ACP Sardar Logo Board fixed above Yellow Board (6 Ft * 3 Ft)
1. Yellow Colour ACP Board Specifications	
Board Size	8 Ft * 4 Ft
ACP Specifications	Brand: Alu Decor (Exterior Grade) Thickness: 3mm
MS Frame	MS Square pipe of 1" x 1" Thickness: 18 Gauge MS Frame to be painted with Antirust Paint and at least two coats of Enamel paint
MS Frame Structural Diagram (8 Ft *4 Ft)	 ACP to be affixed/ Screwed on MS Frame.
Acrylic Letter embossed on ACP Board (As per Artwork Provided)	Clear Cast Grade Imported Acrylic Sheet Thickness: 2 mm Laser Cut 2 mm Acrylic letters to be pasted on ACP Sheet as per Design

SARDAR & GATL Logo on the top Corners on the Yellow ACP Board (8 Ft * 4 Ft)	Logo to be printed on Vinyl and pasted on the Board

2. ACP Sardar Logo Board	
Size	6 Ft * 3 Ft
ACP Specification	Brand: Alu Decor (Exterior Grade) Thickness: 3 mm
MS Frame	MS Square pipe of 1" x 1" Thickness: 18 Gauge MS Frame to be painted with Antirust Paint and at least two coats of Enamel paint
MS Frame with Structural Diagram (6 Ft* 3 FT)	<p>6 Ft</p>  <p>3 FT</p>
ACP Sheet Cutting & Fixing on MS Frame	CNC Router Cut ACP as per SARDAR Logo
Positioning of SARDAR Logo Signage	SARDAR Logo Signage to be displayed in such a way that it is around 1 Ft. to 1.5 Ft. above the Yellow colour ACP Board (8 Ft * 4 Ft) as shown in the above image.
<p>Mounting and Fixing both the boards will require civil work, agency has to ensure that boards are mounted and fixed properly in such a way that they remain intact there for long.</p> <p>Both the boards to be fixed outside the shop, agency will remove the existing board before mounting and fixing the new one.</p>	

Specifications for Painting Work (Annexure-D)

Painting works at the Depots are divided in two parts:

1. Wall Painting inside the shop and on the Front Exterior part of Depot.





2. Shutter Painting with given Artwork.






Paint Specifications :Interior Wall	Asianpaints Tractor Emulsion (Product Code: 0057) Under Coats: Asianpaints Smart Care 2X Primer Putty (Product Code: 1081)
Paint Specifications: Front Exterior Wall	Asianpaints Ace Exterior Emulsion (Product Code: 0051) Under Coats: 1. Asianpaints Asian Wall Putty (Product Code: 0079) 2. Asianpaints Exterior Wall Primer (Product Code: 0065)
Paint Specifications: Shutter	Asianpaints Royal Luxury Enamel (Product Code: 0028) Under Coats: Asianpaints TruCare Epoxy Primer (Product Code: 0113) Inner part of the Shutter will be painted only with Under Coates & Asianpaints Royal Luxury Enamel; no artwork painting will be required on the inner surface.
Surface Preparation	Agency shall ensure to clean the wall properly before applying Primer, putty and topcoats. Standard Procedure prescribed by the Asianpaints regarding primer, putty and topcoats applications has to be strictly followed.

Specifications for other Items (Annexure-E)

Sr. No.	Particulars	Specifications
1	Foam Sheet Vinyl Panels 	Eco Solvent Vinyl with Matt Lamination on 3 mm Foam sheet Size of Each Panel: 3 Ft * 2 Ft Total no of Panel Per Depot: 12 Expected total requirement of panels per depot: 72 Sq Ft Informative Panels are about our products and services & to be displayed inside the shop Selected Bidder will arrange to fix the

		panels on the wall at appropriate locations.
2	<p>White Board with Vinyl Cut & pasted on it</p>  <p>Eco Solvent Vinyl to be Printed and Cut as per the design before pasting on the white board surface.</p>	<p>White Board Features:</p> <p>Aluminium Framed & Plastic Cornered</p> <p>Non Magnetic Melamine Coated Surface</p> <p>Non-absorbed Dry erased</p> <p>No. Of Board Required Per Depot: 3</p> <p>Sizes: 1) 4 Ft * 3 Ft 2) 1.5 Ft * 2 Ft 3) 1.5 Ft * 2 Ft</p> <p>All three boards to be fixed on the wall at appropriate locations inside the Depot.</p> <p>One Duster and 3 Markers to be provided to each Depot.</p>
3	<p>Chair for Depot Manager</p> <p>Medium Back Chair</p>	<p><u>Mid Back Chair</u></p> <p>Seat Dimension: 435 (Depth From Lumber Point to seat edge) x 490 (W)</p> <p>Back Dimension: 470 (Height of Seat to Back Rest) x 470 (W)</p> <p>Back/Seat Assembly: The back shall be made up of foam upholstered ply having high resilience foam on back. Back support shall be contoured to provide the needed lumbar support for long seating hours.</p>

		<p>Seat: The seat shall be made up of moulded foam upholstered with mess fabric having high tensile strength.</p> <p>Pedestal: - The lower pedestal shall be made of injection moulded with 30% glass-filled Nylon and shall provide the needed strength to the complete chair.</p> <p>Mechanism :- Synchro 1 with 1 positions of locking when back is erect</p> <p>Castors: - The chair shall be mounted on soft castors of 50mm diameter.</p> <p>Armrest :- Fixed ring armrest</p>
4	<p>Visitors Chair</p>	<p>Multiple Options to be provided with photographs & Specifications.</p> <p>Arm Rest & Hi-Back is not required</p> <p>Price Range: Rs.1000-1500</p> <p>No of Chair Per Depot: 3</p>
5	<p>Acrylic Logo</p>	<p>Acrylic Cutting Logo of GATL is to be fixed at Computer table front part (as shown in the figure) & on the wall inside the outlet. Sheet is to be fixed on the table & wall Using Studs.</p>

		<p>Size of Each logo: 1 Ft *1.5 Ft</p> <p>No of Logo required per Depot: 2</p>
<p>6</p>	<p>Material Handling Trolley</p> 	<p>Capacity to load 150 KG (Mainly for easy movements of Fertilizers bags)</p>
<p>7</p>	<p>Miscellaneous</p>	<p>There would be provision of Rs. 5000 per Depot for Miscellaneous items. Payment to the agency will be made as per actual expenses incurred under this head.</p>

Form-I**Technical Bid**

(To be enclosed in a separate sealed envelope)

Sr. No.	Particulars	Details
1	Name of Organization with complete address	
2	Type of Organization	
3	Date & Year of Establishment (Supporting document to be enclosed)	
	Name of Contact Person	
	Contact Details: Mobile No & Email Id	
4	Annual Turnover of Past Three Years as certified by the Chartered Accountant. (Enclose: Balanced sheet of Past 3 Years, Chartered Accountant certificates)	FY: 2016-17 FY: 2015-16 FY:2014-15
5	Details of work undertaken & successfully executed one work of 80% tender value or two work each 60% of tender value in past three years. (Enclosure: Work order/ Invoice/ Certificate from client mentioning the nature of work)	
6	Registration Detail of PAN,VAT, Service Tax & GST (Supporting Document to be enclosed)	
7	Bank Account Details:	Name of Bank: Branch: Account No: IFSC Code:
8	Earnest Money Deposit (EMD)	Demand Draft Drawn on any Schedule bank in favour of "Gujarat State Fertilizers

	(Enclosure: DD of Rs. 50,000)	& Chemicals Limited” payable at Vadodara.
9	Affidavit on appropriate Stamp Paper	Affidavit on appropriate stamp paper for meeting the pre qualification criteria

(Signature of Bidder with official seal)

Full Name:

Date:

Place:

Form-II

Financial Bid

(To be enclosed in a separate sealed envelope)

For Revamping and Branding of GATL Kisan Suvidha Kendra in Gujarat & in Rajasthan
Corporate Communications Department
GSFC, Fertilizernagar, Vaodara-391750

Name of Bidding Company/ Firm/ Agency:

Rates are quoted on the basis of Per Depot Expenses exclusive of taxes:

Sr. No.	Particulars	Rate per Nos. OR Rate per Sq Ft.	Required per Depot (Approximate)	Amount (In Rs.)
1	Wall Painting inside the shop and on the Front Exterior part of Depot (As per specifications provided in Annexure-D) (Quote Rate on the basis of Per Sq Ft.)		1500 Sq Ft	
2	Shutter Painting including inner & outer Surface (As per specifications provided in Annexure-D) (Quote Rate on the basis of Per Sq Ft.)		200 Sq Ft.	
3	Computer Table 2 Nos. Per Depot (As per specifications provided in Annexure-B) (Quote Rate for both tables combined as one set)		1 set	

4	Product Display Rack (As per specifications provided in Annexure-A)		1	
5	Yellow Colour ACP Board: 8 Ft * 4 Ft (As per specifications provided in Annexure-C)		1	
6	Sardar Logo Board (As per specifications provided in Annexure-C)		1	
7	Foam Sheet Vinyl Panels (As per specifications Provided in the Sr. No. 1 of Annexure-E) (Quote Rate on the basis of Per Sq Ft.)		72 Sq Ft.	
8	White Board with Vinyl cut & pasted on it (As per specification provided in the Sr. No. 2 of Annexure-E)		3	
9	Chair for Depot Manager (As per the Specifications provided in the Sr. No. 3 of Annexure-E)		1	
10	Visitors Chair (As per Specifications provided in Sr. No. 4 of Annexure-E)		3	
11	Acrylic Logo (As per specifications provided in Sr. No. 5 of Annexure-E)		2	

12	Service Charge of Agency (Quote in term of Rs. Per Depot)			
13	Material Handling Trolley		1	
Total Cost of Revamping and Branding for one Depot (Excluding Taxes)				
Total Cost for Revamping & Branding for 200 Depots (Excluding Taxes)				

(Signature of Bidder with official seal)

Full Name:

Date:

Place:

Tender Acceptance Letter

(To be given on Company Letter Head)

Date: / /

To,

.....
.....
.....

Sub: Acceptance of Terms & Conditions of Tender

Tender Reference No.....

Name of Tender: Revamping and Branding of GATL Kisan Suvidha Kendra in Gujarat & in Rajasthan state.

Dear Sir,

1. I/ We have downloaded the tender document for the above mentioned tender from the website namely:
.....
as per the advertisement given in the above mentioned Website.
2. I/ we hereby certify that we have read the entire terms and conditions of the tender document from page no. To..... (Including all annexure(s) and form(s), etc.), which form the part of contract agreement and I/ we shall abide hereby the terms/ conditions/ clauses contained therein.
3. The corrigendum(s) issued from time to time by your department / organization has also been taken into consideration while submitting this acceptance letter.
4. I/We hereby unconditionally accept the tender conditions of above mentioned tender document(s)/ corrigendum (s) in its totality / entirety.
5. In case any provision of this tender found violated, then your department / organization shall without prejudice to any other right or remedy be at liberty to reject this tender bid including the forfeiture of full earned money deposit absolutely.

(Signature of Bidder with official seal)

Full Name:

Place:

Date: